Neighbourhood Planning Meeting 8th December 2016 – Minutes **ATTACHMENT A**

**MINUTES** of the **NEIGHBOURHOOD PLANNING ADVISORY COMMITTEE MEETING**

Held at Epping Hall, St. John’s Road, Epping on **Thursday 8th December 2016** at **7.30pm.**

**PRESENT:** Cllr N Avey (Chairman)

Cllr L Burrows (Town Mayor)

**IN ATTENDANCE:** Cllr M Wright (Vice Chairman), Cllr A Church (Deputy Mayor),

Cllr J Whitehouse, Cllr Mrs B Scruton, Cllr Daniel Spillman

**RESIDENT STAKEHOLDERS:** Tim Valder-Hogg

 John Duffell

 Margaret Peppiatt

**COMMUNITY PARTNERS:** Susie Evans-Frank, Charlie Geddes, Linda Goodyear, Fiona Martin

4 members of the public

**OFFICER(S):** Beverley Rumsey (Town Clerk)

 Geraldine Vallis (Planning & Events Officer)

**346 APOLOGIES FOR ABSENCE**

 Apologies were received from: Adam Long, Margaret Emmens, Debbie Hellowell, Judith Lunn, Judith Adams

**347 CONFIRMATION OF MINUTES**

It was **RESOLVED** that the minutes of the Neighbourhood Plan Advisory Committee (NPAC) Meeting held on Tuesday 15th November 2016 be signed by the Chairman as a true record and adopted by the Council.

**348 DRAFT LOCAL PLAN RESPONSE**

The draft local plan response was discussed and there were several comments from members of the public and the other attendees. The comments are collated as per **Appendix 1**.

**349 PROJECT GROUP WORK**

It was **RESOLVED** that this item be moved to the next meeting on Tuesday 24th January.

**350** **DATE OF NEXT MEETING**

The next meeting will be Tuesday 24th January at 8.15pm in the Conference Room at Epping Hall.

**NB** dates of next meeting to be circulated to Members not present asap after meeting.

**The Chairman, Cllr N Avey, closed the meeting at 20.43 hrs.**

**Signature of Chairman**

**Date**