



# EPHING TOWN COUNCIL

EPHING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

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## NEIGHBOURHOOD PLANNING ADVISORY COMMITTEE:

### Members:

CLlr N Avey (Chairman)  
CLlr M Wright (Vice Chairman)  
CLlr L Burrows (Town Mayor)  
CLlr A Church (Deputy Mayor)  
CLlr Mrs B Scruton

### Resident stakeholders:

John Duffell (Local historian)  
Debbie Hellowell (Business owner)  
Judith Lunn (Epping Society)  
Margaret Peppiatt (Resident)  
Tim Valder-Hogg (Resident)

You are hereby summoned to attend a Neighbourhood Planning Advisory Committee meeting, which is to be held in **Conference Room, Epping Hall, St Johns Road, Epping** on **Monday, 24<sup>th</sup> October 2016** at **7.30pm** in order to transact the following business:

**Beverley Rumsey**  
Town Clerk  
18<sup>th</sup> October 2016

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## A G E N D A

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence received before the meeting.

### 2. CONFIRMATION OF MINUTES

(Attachment A)

To approve as a correct record and sign the Minutes of the Neighbourhood Planning Advisory Committee meeting held on Thursday 13<sup>th</sup> October 2016.

### 3. PROJECT GROUP WORK, LOCAL PLAN ANALYSIS AND SITE ASSESSMENTS

Committee to work together sharing project group knowledge and information.

Committee to assess the proposed sites for development in the draft Local Plan and prepare comments.

4. **DATE OF THE NEXT MEETING**

Committee to **CONSIDER** the date of the next meeting or meetings.

The Town Clerk proposes either Tuesday 1<sup>st</sup> November 2016 or Tuesday 15<sup>th</sup> November 2016 at 7.30pm in Epping Hall for the next meeting (depending how soon Committee feel it necessary to meet).