



EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

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NEIGHBOURHOOD PLANNING ADVISORY COMMITTEE:

Members:

Cllr N Avey (Chairman)
Cllr M Wright (Vice-Chairman & Town Mayor)
Cllr Les Burrows (Deputy Mayor)
Cllr Mrs B Scruton
Cllr A Church

Resident stakeholders:

Debbie Grant (Business owner)
Tim Valder-Hogg (Resident)
Judith Lunn (Epping Society)
Margaret Peppiatt (Resident)
John Duffell (Local Historian)

You are hereby summoned to attend a Neighbourhood Planning Advisory Committee meeting, which is to be held in the **Conference Room, Epping Hall, St Johns Road, Epping** on **Tuesday, 26th January 2016** at **8.15pm** in order to transact the following business:

Beverley Rumsey
Interim Town Clerk
20th January 2016

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence received before the meeting.

2. CONFIRMATION OF MINUTES

To approve as a correct record and sign the Minutes of the Neighbourhood Planning Advisory Committee held on Tuesday 24th November 2015.

3. NEIGHBOURHOOD PLANNING COMMITTEE MEMBERSHIP

Further to the Council meeting of the 8th December 2015, 2 further members have been invited to join the Neighbourhood Planning Advisory Committee: Mr. T. Valder-Hogg and Councillor Les Burrows. Both have accepted and are welcomed to the committee.

4. QUESTIONNAIRE AND SURVEY MONKEY

Committee Members are asked to note that:

- The questionnaire has been designed and is currently with the printers. A copy will be circulated at the meeting. This will be delivered with Talk About Epping w/c 15th February. 4 collection boxes, provided by EFDC, will be hosted by The Post Office, Royal Mail Parcel Delivery Office, Marks and Spencer, Tesco and Epping Hall.
- A Survey Monkey account will be opened at a cost of £26 a month and the questionnaire will be available online for the duration of the consultation which will run for 6 weeks from 15th February 2016 to 1st April 2016.

5. BUSINESS QUESTIONNAIRE (Appendix 1)

Committee members are asked to feedback on the business questionnaire and advise how they want to progress this.

6. UPDATE ON PROGRESS

- Project planner update to be circulated at meeting.
- Verbal update on informal networking morning with other Councils.
- Epping Together Social Event 11th February 2016.
- Epping Society, Green Belt Meeting Update

7. DATE OF THE NEXT MEETING

Committee to **CONSIDER** the date of the next meeting or meetings.