



# EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

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## NEIGHBOURHOOD PLANNING ADVISORY COMMITTEE:

### Members:

Cllr N Avey (Chairman)  
Cllr M Wright (Vice-Chairman)  
Cllr L Burrows (Town Mayor)  
Cllr A Church (Deputy Town Mayor)  
Cllr Mrs B Scruton

### Resident stakeholders:

John Duffell (Local Historian)  
Debbie Hellowell (Business owner)  
Judith Lunn (Epping Society)  
Margaret Peppiatt (Resident)  
Tim Valder-Hogg (Resident)

You are hereby summoned to attend a Neighbourhood Planning Project Group Formation meeting, which is to be held in the **Conference Room, Epping Hall, St Johns Road, Epping** on **Tuesday, 2<sup>nd</sup> August 2016** at **19.30** in order to transact the following business:

**Beverley Rumsey**  
Town Clerk  
26<sup>th</sup> July 2016

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## A G E N D A

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence received before the meeting.

### 2. CONFIRMATION OF MINUTES

To approve as a correct record and sign the Minutes of the Neighbourhood Planning Advisory Committee meeting held on Tuesday 7<sup>th</sup> June 2016.

### 3. WELCOME

Welcome to the Rural Community Council of Essex (RCCE) and any guests.

**4. FORMATION OF PROJECT GROUPS**

To form the Neighbourhood Planning Project Groups necessary for the next stages of the Neighbourhood Plan.

**5. ACTION PLAN**

To form a simple Project Group Action Plan to assist the first stages.

**6. DATE OF THE NEXT MEETING**

Committee to **CONSIDER** the date of the next meeting of the Project Groups and the next Neighbourhood Planning Advisory Committee meeting.